

**PREBLE COUNTY ENGINEER'S OFFICE**  
**INSPECTION/RELEASE OF PUBLIC RECORDS**

Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_

Requests to: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

<b>PHOTOCOPIES</b>	<b>COPIES OF OTHER MATERIALS</b>
_____ copies @ _____ per copy = _____	_____ @ _____ each = _____

Total amount due: \_\_\_\_\_ Amount paid \_\_\_\_\_

Payment received by: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Preble County employee handling request	Date request was completed
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**Completion of the above requested information is strictly a voluntary act. While not mandatory, if you fill out this form it will help us in identifying, locating and/or delivering the public records you are requesting.**